

ISSUED TO:
John Doe

Account Statement

Period: Starting 01 Jan 2025
Generated: 14 Aug 2025

Opening Balance	Total Billed	Total Paid	Closing Balance
₹ 0.00	₹ 2,772.00	₹ 3,100.00	₹ -328.00
	(3 invoices)	(2 receipts)	(Advance)

Monthly Summary

Month	Opening Balance	Billed	Paid	Closing Balance
Jan 2025	₹ 0.00	₹ 472.00	₹ 500.00	₹ -28.00
Mar 2025	₹ -28.00	₹ 600.00	₹ 2,600.00	₹ -2,028.00
May 2025	₹ -2,028.00	₹ 1,700.00	₹ 0.00	₹ -328.00

Transactions

Date	Type	Reference	Amount	Balance
01 Jan 2025	Invoice	INV-2025-001	₹ 472.00	₹ 472.00
02 Jan 2025	Receipt	REC-2025-001	₹ -500.00	₹ -28.00
02 Mar 2025	Invoice	INV-2025-003	₹ 600.00	₹ 572.00
02 Mar 2025	Receipt	REC-2025-002	₹ -2,600.00	₹ -2,028.00
01 May 2025	Invoice	INV-2025-005	₹ 1,700.00	₹ -328.00

JANE DOE

Graphic Designer

ISSUED TO:
John Doe

INVOICE NO: INV-2025-001
DATE: 01 Jan 2025
DUE DATE: 15 Jan 2025

DESCRIPTION	UNIT PRICE	QTY	TOTAL
Basic Design	₹ 200.00	2	₹ 400.00
Subtotal			₹ 400.00
Discount			₹ 0.00
CGST			₹ 36.00
SGST			₹ 36.00
IGST			₹ 0.00
TOTAL			₹ 472.00

PAY VIA UPI/CASH

THANK YOU!



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GSTIN: 123456789

All amounts are in INR.
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JANE DOE
Graphic Designer

ISSUED TO:
John Doe

INVOICE NO: INV-2025-003
DATE: 02 Mar 2025
DUE DATE: 02 Mar 2025

DESCRIPTION	UNIT PRICE	QTY	TOTAL
Basic Design	₹ 200.00	3	₹ 600.00
Subtotal			₹ 600.00
Discount			₹ 0.00
CGST			₹ 0.00
SGST			₹ 0.00
IGST			₹ 0.00
TOTAL			₹ 600.00

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JANE DOE

Graphic Designer

ISSUED TO:
John Doe

INVOICE NO: INV-2025-005
DATE: 01 May 2025
DUE DATE: 15 May 2025

DESCRIPTION	UNIT PRICE	QTY	TOTAL
Basic Design	₹ 200.00	4	₹ 800.00
Advanced Tools	₹ 1,000.00	1	₹ 1,000.00
Subtotal			₹ 1,800.00
Discount			₹ 100.00
CGST			₹ 0.00
SGST			₹ 0.00
IGST			₹ 0.00
TOTAL			₹ 1,700.00

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JANE DOE
Graphic Designer

ISSUED TO:
John Doe

RECEIPT NO: REC-2025-001
DATE: 02 Jan 2025

DESCRIPTION	AMOUNT
Payment for Invoice INV-2025-001	₹ 472.00
Payment for Invoice INV-2025-003	₹ 28.00
TOTAL	₹ 500.00

PAYMENT MODE: CASH

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JANE DOE

Graphic Designer

ISSUED TO:
John Doe

RECEIPT NO: REC-2025-002
DATE: 02 Mar 2025

DESCRIPTION	AMOUNT
Payment for Invoice INV-2025-003	₹ 572.00
Payment for Invoice INV-2025-005	₹ 1,700.00
Advance Payment	₹ 328.00
TOTAL	₹ 2,600.00

PAYMENT MODE: UPI
Reference #: abc123

THANK YOU!

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